

Iqaluit, NU

**This position is located in Iqaluit, NU**

## **Information Systems Support Officer**

Under the direction of the Director you will assist in the management of Nunavut Tunngavik Inc.(NTI)'s computer network, you will provide technical helpdesk support to NTI employees and Executive Officers. You will also assist in maintaining NTI's electronic presence and perform other duties as appropriate.

You will have the ability to provide professional and courteous correspondence with clients and vendors, have the ability to add or remove, or upgrade computer components and hardware. You must have experience with a networked environment, with Microsoft Windows Server, Microsoft Exchange Server, and other back end products. You must have experience working with client software, which includes Win-

dows XP Professional, Office 2003 Professional, Symantec Anti-Virus. You must have the ability to set up, maintain, and upgrade a wide variety of hardware and software.

**CLOSING DATE:  
SEPTEMBER 11, 2009**

**For a full description of this position, please contact:**

Manager, Human Resources  
Nunavut Tunngavik Inc.  
P.O. Box 280  
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